

## Meeting of the Road Controlling Authorities Forum Executive

1.00 pm – 4.30 pm 29 June 2011

(lunch at 12.30)

at

**NZTA National Office, Chews Lane – Board Room**

### Members

Ross Paterson – Co Chair

Ernst Zollner – Co Chair

Jim Paterson – Convenor Finance

Kaye Clark – Convenor, Performance Monitoring

Peter Bailey – Convenor, Research and Guidelines

Dave Jane

Geoff Swainson

Mayor – WBOPDC

NZTA

WBOPDC

NZTA

PCC

Department of Conservation

Local Government New Zealand

### In Attendance

Angela Tempest

INGENIUM

## AGENDA

1. Welcome and apologies
2. Executive Meeting 29 June 2011
  - a. Minutes (**Page**)
  - b. Matters Arising
  - c. Open Actions from previous meetings (**Page**)
3. Review of 16 September 2011 Forum
  - a. Notes from 16 September 2011 Forum (**Page**)
  - b. Review of Attendance to 16 September 2011 Forum (**Page**)
  - c. Summary of Questionnaire distributed after September Forum (**Page**)
4. Suggestions for future topics (**Page**)
  - i. Agenda items for 2 December 2011 RCA Forum
  - ii. Theme and topics
  - iii. Programme
  - iv. Possible Agenda Items
5. Jim Paterson – Finance Report
  - a. Year to Date to 30 September 2011 (**Page**)
6. Peter Bailey – Research and Guidelines Report
  - a. Working Group Reports at 30 September 2011 (**Page**)
  - b. RIMS Project Updates as at 30 September 2011 (**Page**)
7. RCA Forum Registered Office (**Page**)
8. Meeting dates for 2012 (**Page**)
9. General Business