

## MEETING NOTES OF THE ROAD CONTROLLING AUTHORITIES' FORUM

HELD AT THE MIRAMAR GOLF CLUB, WELLINGTON

9.00am – 4.00pm Friday 16 September 2011

Chair: Ernst Zöllner

Executive attendance: Jim Paterson, Peter Bailey, Kaye Clark, Dave Jane, Geoff Swainson

You can view, or download, the presentations from this Forum on the RCA Forum website ([www.rcaforum.org.nz](http://www.rcaforum.org.nz))

| Item  | Discussion/Decision   |
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| <b>1. Welcome, Housekeeping and apologies</b> | Ernst Zöllner welcomed the members to the Forum.<br>Angela Tempest advised members of the housekeeping for the day  |
| <b>2. Annual General Meeting</b>              | Ernst Zollner opened the AGM at 9.00 am<br><br><b>Apologies</b><br>The apologies from Ross Paterson and Glenn Snelgrove, Western Bay of Plenty District Council, Martin Parkes of Tauranga City Council, Mayor Sue Morris of Ruapehu District Council and Matt Busch of Thames Coromandel District Council were accepted. No apologies from the floor were given.<br><br><b>RESOLVED</b> (Ian Cox/Jim Paterson)<br>That the apologies as read at the AGM on 7 October 2010 be received.<br><b>CARRIED</b><br><br><b>Report on Activities for 2010/11</b><br>Ernst Zöllner and Peter Bailey gave an update on the activities of the Forum for the 2010/11 Financial Year.<br><br><b>Presentation of the 2010/11 Annual Report</b><br>Jim Paterson presented the Audited Financial Reports for 2009/10 to the AGM.<br><br><b>RESOLVED</b> (Jim Paterson/Ian Cox)<br>That the Audited Financial Reports for 2010/11 be received.<br><b>CARRIED</b> |

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|  | <p><b>Election of the Executive for 2010/11</b><br/> The Chair stated that the following had been nominated, and accepted the nominations:</p> <p>Kaye Clark – Convenor Asset Performance Monitoring<br/> Peter Bailey – Convenor Research and Guidelines<br/> Jim Paterson – Convenor Finance and Reporting<br/> Kevin Doherty – Convenor RCA Forum</p> <p><b>RESOLVED</b> (Vincent Lim/Peter Thomson)<br/> That Kaye Clark be appointed as Convenor Asset Performance Monitoring for the 2011/12 Year.<br/> That Peter Bailey be appointed as Convenor Research and Guidelines for the 2011/12 Year.<br/> That Jim Paterson be appointed as Convenor Finance and Reporting for the 2011/12 Year.<br/> That Kevin Doherty be appointed as Convenor RCA Forum for the 2011/12 Year.<br/> <b>CARRIED</b></p> <p>The Chair also reconfirmed the following appointments:<br/> Geoff Swainson – LGNZ<br/> Ernst Zöllner – NZTA<br/> Dave Jane – DOC<br/> Ross Paterson – Local Government</p> <p><b>Appointment of Auditor for the 2011/12 Financial Year</b><br/> The Chair informed the meeting that the RCA Forum Executive have previously received a report on the appointment of Auditors for the 2011/12 Financial Year.</p> <p><b>RESOLVED</b> (Ernst Zollner/Jim Paterson)<br/> That WHK, Lower Hutt, Wellington be appointed as the Auditors for the RCA Forum for the 2011/12 Financial Year.<br/> <b>CARRIED</b></p> <p>The AGM concluded at 9.25 am</p> |
| <p><b>3. Introduction:</b> Taskforce terms of reference, approach and progress to date</p> | <p>Jim Hartland the Taskforce Chair gave the Forum an update on the Taskforce. He outlined the reasoning behind setting up the taskforce and the progress to date.<br/> He stated that the Taskforce’s brief is to look at savings, in areas such as productivity, bitumen, etc</p> <p>Jim asked members of the Forum to feed ideas into the task force through the technical working groups.</p>  |

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| <p><b>4. Policy context:</b> GPS 2012 and NZTA's revised Investment &amp; Revenue Strategy</p>             | <p>Sandy Fong gave a presentation on the GPS 2012. He discussed the policy statement and noted the following:</p> <ul style="list-style-type: none"> <li>• There was a high correlation between the amount of traffic and expenditure on maintenance</li> <li>• Possibility of levels of maintenance being maintained with less expenditure</li> <li>• The Minister recognises the challenges in relation to Christchurch recovery and the expectations around levels of service</li> <li>• The potential for a classification system, similar to the one on local roads</li> <li>• Challenges around benchmarking, but this is being used to understand cost differences</li> <li>• Lowest cost solution may not be best value for money</li> <li>• Encouraged members to visit the NZTA website for information on Planning, management and funding</li> </ul> |
| <p><b>5. Network context:</b> available evidence on the condition of roading assets in NZ</p>              | <p>Janice Brass gave a presentation on the condition of Roading assets in NZ and noted the following:</p> <ul style="list-style-type: none"> <li>• The presentation would be uploaded to the RCAF website, but if any member wanted more information they should contact Janice or visit the 'smart moves' website.</li> <li>• Core maintenance isn't being forgotten – the changes are in the discretionary end of the ranges.</li> <li>• Block Maintenance Programmes – Total Expenditure</li> <li>• Expenditure Trends – Local Roads – out of the 68 RCAs 20 are above the trend.</li> <li>• Local Road Maintenance Spend – amount claimed is less than the amount allocated and amount spent is less than allocated. This needs to be investigated more.</li> </ul>  |
| <p><b>MORNING TEA</b></p>  | <p>The meeting adjourned for morning tea at 10.50 am and reconvened at 11.10 am</p> <p>After morning tea Ernst introduced and welcomed David Brash to the meeting</p>  |
| <p><b>6. International Context:</b> How the World Bank is helping countries address similar challenges</p> | <p>Kaye Clark introduced Dr Chris Bennett from the World Bank who gave a presentation on how the World Bank is helping countries address issues around the Economic Climate.</p> <p>Dr Bennett's discussion talked around Migration and Remittances to countries and the effect that this has on infrastructure spending. He gave examples of how using local labour and doing things quickly can help with employment. He also warned against investing in infrastructure for the sake of it (eg China's 'ghost towns').</p>  |

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| <p><b>7. General discussion:</b> challenges for RCA's in the preparation of the Regional Land Transport Programmes (RLTPs)</p>  | <p>Ian Cox gave an update for NZUAG and noted the following:</p> <ul style="list-style-type: none"> <li>• Changes to the Telecom Act came into effect on 1 July – this means that cellphone companies have access to towers now have access to roads as of rights.</li> <li>• NZUAG Code of Practice was delivered to the Minister on 11 August. The Minister has three months to make a decision about approval. A copy of the document is available on the NZUAG website.</li> <li>• NZUAG is about to be incorporated, the constitution has been agreed, but more signatories are needed to incorporate.</li> <li>• Public consultation has taken place in relation to the Boardband Rollout. RCAF and NZUAG have made a submission.</li> </ul> <p>John Sutton spoke about the Review of COPPTM nearing completion. He stated that the draft 4<sup>th</sup> edition would be available around Christmas and that 6 months of roadshows will take place. An Industry review would take place after the roadshows.</p> |
| <p><b>12 noon LUNCH</b></p>   | <p>The meeting adjourned for lunch at 12.20 pm and reconvened at 1.00 pm</p>  |
| <p><b>8. Context:</b> A fresh approach for NZTA lead research</p>   | <p>Bob Alkema spoke to the Members and outlined the difference between the previous research process and the new format of Directed Research.</p> <p>He asked for help from RCAs to define research needed in terms of the five research areas:</p> <ul style="list-style-type: none"> <li>• Improved Access</li> <li>• More Efficient and Reliable Networks</li> <li>• Better integrated Transport and Land Use</li> <li>• Improved Transport Safety</li> <li>• Improved Environmental and Social Well-being</li> </ul>  |
| <p><b>9. University of Canterbury:</b> applied research in the transport sector</p>   | <p>Dr Glen Koorey gave an update on the programmes available at the University of Canterbury. He also gave information about some of the projects undertaken by students and their findings.</p>  |
| <p><b>10. University of Auckland:</b><br/>From geek to hard hats; converting research into practical tools</p> <p>Natural Hazard Platform and the latest in bridge research</p> | <p>Dr Theuns Henning gave an update on the projects that the Road Information Management Steering (RIMS) Group were undertaking on behalf of RCA Forum.</p> <p>He also gave an update on the processes taken by university students and the fact that there is a resource for RCAs as students must undertake a research project and they are not allowed to be paid for the projects. Topics are needed for these projects.</p> <p>Dr Omenzetter gave a presentation on NZ Bridge data collection. He outlined a current project that was being undertaken, the findings and recommended an approach.</p>  |

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| <p><b>NIWA:</b> Improving road runoff quality through research</p>                | <p>Jonathan Moores from NIWA spoke about his research into road surfacing and drain contamination. He acknowledged the RCA Forum Stormwater Group and the NZTA for their help with the project.</p>  |
| <p>Progress on the NZ Cycle Trail and the presentation will be by</p>             | <p>Judy Ellis and Gerry Dance gave an update on the collaborative project between Local Authorities, NZTA, Tourism NZ and NZ Cycle Trail. They encouraged the RCAs to incorporate Cycle Trails in their Long Term Plans.</p>   |
| <p>Cost Adjustments for Bitumen - a new cost effective approach for contracts</p> | <p>Bernie Cuttance presented on the New Cost Effective Approach for Bitumen. He asked for volunteers from the RCA Forum for him to test ideas both historical and current.</p>   |
| <p>Local Government NZ</p>  | <p>Geoff Swainson spoke to the recent events involving LGNZ:</p> <ul style="list-style-type: none"> <li>• Thanks to all Councils for the review of NZ53910 – the ball will start rolling on this shortly</li> <li>• DIA benchmarking on behalf of Local Government around core services. Due for implementation 2014 but measures could be trialled sooner</li> <li>• Taskforce – biggest issue could be question of discount rates</li> <li>• Transport Futures project. Work is proceeding. Resources have been commissioned to assess economics issues in relation to exports travelling over local roads.</li> </ul> |
| <p>Ministry of Transport</p>  | <p>There was no update from the Ministry of Transport</p>  |
| <p>The Meeting closed at 4.00 pm</p>  |  |
| <p>The Dates for the next meeting is 2 December 2011</p>                          |  |