

Meeting at 9:15 on 18 August 2016
NZ Transport Agency Wellington Regional Office
Room 5-16, Majestic Centre, 100 Willis Street
Wellington

ACCESS

Please use the lifts at the rear of the lobby and go up to Level 5.

AGENDA

- 9.15 1. Welcome, introductions, apologies and emergency briefing
9.25 2. Minutes of 22 April 2016 and actions arising
9.30 3. Presentation from NZ Post on new delivery vehicles
10.30 **Break for tea, coffee**
10.45 4. Putting a value on access and participation
11.45 5. Programme for next six months – research and reporting
12.15 6. E-bike and low-powered vehicles research project
12.30 **Lunch**
1.15 7. Footpath cycling – Transport Agency research project workshop
4.00 8. Wrap-up and next meeting
4.15 Close

PAPERS

Notes of 22 April 2016 meeting	Item 2
Shared Footpaths Gaps Analysis Summary	Item 2
Paxster approval 18 May 2016	Item 3
NZ Post Delivery Vehicle Approval-Oamaru	Item 3
NZ Post Delivery Vehicle Conditions-New Plymouth	Item 3
Segway background information	Item 6
Footpath cycling-Roundabout 148 June 2016 p.17	Item 7
Footpath cycling-Roundabout 148 June 2016 p.16	Item 7
Footpath cycling-Haworth-Schramm research	Item 7
Footpath cycling-summary of other research	Item 7
Footpath cycling-research project brief	Item 7

ITEM 1 ATTENDANCE and APOLOGIES

Attending:

Dr Chris Teo-Sherrell	Living Streets Aotearoa Incorporated
Carina Duke	Foundation for the Blind
Kirsty Horridge,	Hamilton City Council
Bridget Burdett	Traffic Design Group Limited
Jason Eady	NZ Police
Gerri Pomeroy	CCS Disability Action Waikato
Michael Voss	Waitaki District Council
Michael Harrison	Dunedin City Council
Gerry Dance	NZTA, National Cycling Team
Lee Orchard	Office for Seniors, Ministry of Social Development
Susan Hutchinson-Daniel	Greater Wellington Regional Council (morning only)
Kate Bevin	Greater Wellington Regional Council
Prof. Stuart Locke	Waikato University
Sue McAuley	Nelson City Council
Andrew Knight	NZ Post (Item 3)
Simon Kennett	NZTA, National Cycling Team
Matt Grant	NZ Transport Agency
Wayne Newman	RCA Forum Research & Guidelines Steering Group
Heather Robertson	Safekidsnz, Auckland District Health Board (pm only)
Jeanette Ward	Abley Transportation Consultants (pm only)
Hamish Mackie	Mackie Research & Consulting (pm only)

Apologies:

Karen Smith	Brain Research Clinic, University of Auckland
Margaret Parfitt	Nelson City Council
Catherine Hall	Alzheimers New Zealand
Robyn Denton	Trafinz
Will Andrews	Cycling Action Network
Trish Rudolph	NZ Transport Agency
Susan Hutchinson-Daniel	Greater Wellington Regional Council (pm only)
Jemima de Lacey	Ministry of Transport
Phillipa Townsend	Office for Seniors, Ministry of Social Development
Nathaniel Benefield	New Plymouth District

ITEM 2 ACTIONS FROM 22 APRIL 2016

1. Write a summary for Forum members of the rationale and method for measuring participation by counting pedestrians including mobility aid users. (Bridget)

Completed and circulated.

2. Investigate providing research budget for work on indicators to inform business cases, using the willingness to pay methodology, and developing notion of the value of a trip to different groups of people. (Wayne)

Proposal for research in three stages was considered by Research and Guidelines Steering Group meeting on 12 May 2016 and Stage 1 was approved.

Take under Item 5.

3. Invite CAN, MoT and NZTA to participate in the group. (Wayne)

Completed. CAN and MoT are apologies.

4. Invite NZPost to present to the group, explaining their H&S package, operating guidelines and monitoring. (Wayne)

Completed. See Item 3.

5. Identify current gaps in guidelines for providing footpaths and for shared footpaths. (Carina, Gerri, Chris)

Continuing. Gaps analysis summary circulated for meeting.

Take under Item 5.