

## NOTES OF THE RCA FORUM STORMWATER GROUP MEETING

**Greater Wellington Regional Council offices, 142 Wakefield Street**

**9.30 am Thursday 3 March 2011**

<b>Present:</b>	Wayne Newman Nicci Wood Dale Nicholls Balt Gregorius Jon Schwass Ted Taylor Rachel Pawson	Wellington City Council NZTA Operations, Napier NZTA, National Office Napier City Council Greater Wellington Regional Council Greater Wellington Regional Council	Convenor
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<b>Apologies:</b>	Hayden Easton Ueli Sasagi Ross Nicholson Treena Davidson Craig Redmond	Auckland Regional Council Ministry of Transport Horowhenua District Council Ministry for the Environment NZTA, National Office
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ITEM	DISCUSSION	ACTION
1. Welcome and apologies	<u>Noted</u> apologies and welcomed Rachel Pawson, Senior Advisory Officer, Environmental Policy, GWRC, to the group.	
2. Meeting Notes/Matters Arising	<u>Noted</u> two actions were agreed at the last meeting on 11 November 2010. These were: (a) Group will develop better guidance for practitioners using material already developed and available within the group; and (b) Group will seek presentation time at national fora, especially NZPI and WaterNZ conferences, and the Issues Paper [prepared for the meeting] should be revised to provide a basis for presenting the group's arguments.	

	<p><u>Noted</u> acceptance of abstracts for the WaterNZ conference had already closed and the abstract submitted for the NZPI conference was not accepted, but Hayden and Craig have reported good progress in developing better guidance for practitioners.</p> <p><u>Agreed</u> the minutes were a true and proper record of the meeting. (Dale/Jon)</p>	
<p>3. Work-plan for next twelve months</p>	<p><u>Noted</u> the current terms of reference for the group are nearing completion of their three-year term.</p> <p><u>Agreed</u> to adopt terms of reference for one further year.</p> <p><u>Agreed</u> the goal of the group remains to encourage and promote practical solutions to stormwater management, by coordinating stormwater knowledge and making it available to practitioners. Promulgation and dissemination of guidance on current best practice is the group's principal key result area. Ensuring research and best practice inform policy is the second key result area. Reviewing research, reference documents and policies to ensure appropriate and effective outputs for stormwater management is the third key result area.</p> <p><u>Agreed</u> promulgation and dissemination must continue to rely on the RCA Forum web-site, but must investigate alternative means of communicating with planners and non-road asset managers in territorial authorities and with regional councils, possibly by compiling a suite of guidance materials onto a CD and distributing it.</p> <p><u>Agreed</u> ensuring research and best practice inform policy will rely on compiling and condensing the available information to present to policy makers as much as on maintaining and building relationships, and this will rely on reviewing research and reference documents.</p> <p><u>Agreed</u> these actions in these key result areas form the work-plan for 2011-2012. (Nicci/Ted)</p>	<p><b>Wayne</b></p>
<p>4. Research and development</p>	<p><u>Noted</u> the topic registration for the 2011/12 NZTA Research Programme of research to determine roading stormwater runoff contaminant sources and when treatment is required to inform the development of regional policy rules.</p> <p><u>Agreed</u> to recommend support for this research from the Working Groups Research and Development fund to the next meeting of the Research and Guidelines Steering Group. (Dale/Jon)</p>	<p><b>Wayne</b></p>

	<p><u>Noted</u> the feedback from the peer review of the three sections of the draft FAQ pages had identified numerous concerns about the style and content, including errors in the text and insufficient use of recent and local research.</p> <p><u>Agreed</u> the FAQ pages will not be referred back to Anguillid Consulting Engineers and Scientists and will be revised, edited and circulated for input by the group to provide a more accessible and useful reference tool. (Balt/Dale)</p>	<b>Wayne</b>
5. General business	<p><u>Noted</u> use of Stormwater Group pages on the RCA Forum web-site for the past year was significantly less than for the same period in the previous year.</p> <p><u>Agreed</u> the pages should be revised within the limits of the web-site design to make the resources and reference material for stormwater management available within the site more immediately obvious and accessible. (Jon/Nicci)</p>	<b>Wayne</b>
6. Next meeting	<u>Agreed</u> the next meeting should be called in late July or early August. (Jon/Nicci)	<b>Wayne</b>
	<b>Meeting concluded at 12:35</b>	