



**Meeting of the Road Controlling Authorities Forum Executive Committee**  
**18 March 2015**  
**11.30am-3.00pm**  
**(lunch served in the meeting room at 12.30pm)**  
**NZTA National Office, Chewslane - Rm 2.32**

**Members**

Ross Paterson - Co Chair	WBOPD
Kaye Clark - Co Chair,	NZ Transport Agency
Jim Paterson - Finance	WBOPDC
Murray Hasler - Research and Guidelines	Gore District Council
Tommy Parker	NZ Transport Agency
Thomas Simonson	LGNZ
Dave Jane	Department of Conservation
Warren Furner	Ruapehu District Council
Steve Griffin	Buller District Council
Andrew Scoggins	Auckland Transport
Debbie Bryant - Administration	NZ Transport Agency

**AGENDA**

1. Welcome and apologies (Kaye)
  - a.
2. Executive Meeting 15 October 2014 (Kaye)
  - a. Minutes
  - b. Matters arising and open actions (actions list)
3. Review of attendance at 28 November 2014 Forum (Debbie)
  - a. Forum attendees
  - b. Feedback form
4. Forum Agenda 8 May 2015 - Wellington (Kaye)
  - a. Forum: Theme and speakers
5. Finance Report (Jim)
  - a. Year to Date
  - b. Cash flow to year end
6. Research and Guidelines Report (Murray)
7. General Business
  - a.
  - b.