



Meeting of the Road Controlling Authorities Forum Executive Committee

17 June 2015

11.30am-3.00pm

(lunch served in the meeting room at 12.30pm)

NZTA National Office, Chewslane – Rm 3.11

Members

Ross Paterson – Co Chair	WBOPDC
Kaye Clark – Co Chair,	NZ Transport Agency
Jim Paterson – Finance	WBOPDC
Murray Hasler – Research and Guidelines	Gore District Council
Tommy Parker/Kevin Reid	NZ Transport Agency
Thomas Simonson	LGNZ
Dave Jane	Department of Conservation
Warren Furner	Ruapehu District Council
Steve Griffin	Buller District Council
David Nelson	Auckland Transport
Debbie Bryant – Administration	NZ Transport Agency

AGENDA

1. Welcome and apologies (Kaye)
2. Executive Meeting 18 March 2015 (Kaye)
 - a. Minutes
 - b. Matters arising
 - c. Updates on open actions (refer actions list)
3. Review of attendance at 8 May 2015 Forum (Debbie)
 - a. Forum attendees
 - b. Feedback form
 - c. Drive to increase attendance for 7 August (come with ideas)
4. Forum Agenda 7 August 2015 (AGM) – Wellington (Kaye)
 - a. Forum: Theme and speakers
 - b. Vacancy
5. Communication plan for RCA (Tom and Kaye)
6. Finance Report (Jim)
 - a. Year to Date
 - b. Cash flow to year end
7. Research and Guidelines Report (Murray)
 - a. Including report back from recent meeting (Waynes minutes)
 - b. Is there a proposal to revamp this work?
8. General Business