

Meeting of the Road Controlling Authorities Forum Executive

2.00 – 4.00pm Tuesday 12 February 2008

at

Transit National Office – Meeting Room 2

Members

Lawrence Yule - Co-Chair RCAF, Mayor Hasting District Council

Rick van Barneveld - Co-Chair RCAF – Transit NZ

Dave Jane – Department of Conservation

Geoff Swainson – Local Government New Zealand

Jim Paterson – Convenor Finance WBOPDC

Kaye Clark – Convenor, Performance Monitoring -Transit

Peter Bailey - Convenor, Research and Guidelines - PCC

Douceline Van Arts – Convenor RCAF, Transit NZ

AGENDA

1. Welcome and apologies
2. Exec Meeting notes - Matters Arising – no Matters Arising from the December 2007 RCA Forum
3. Jim Paterson – Finance Report. **NB Angela Tempest, Ingenium administration matters at 2.30pm - documents sent with the agenda.**
4. Douceline Van Arts – Administration Report - AGM
5. **Cresemere Consulting administration proposal - Wayne Newman will be available at 3.15pm – proposal sent with the agenda**
6. Peter Bailey - Research and Guidelines Report
7. Kaye Clark – Performance Monitoring
8. Agenda items for RCA Forum 7 March 2008
9. General Business
10. Next Meetings –TBC 2-4pm Thursday 24 July & Thursday 16 October