

Meeting of the Road Controlling Authorities Forum Executive

2.00 – 4.00pm Wednesday 27 June 2007

at

Transit National Office – Board Room Level 9

Members

Graeme Weld – Co-Chair RCAF - WBOPDC

Rick van Barneveld - Co-Chair RCAF – Transit NZ

Dave Jane – Department of Conservation

Geoff Swainson – Local Government New Zealand

Jim Paterson – Convenor Finance WBOPDC (temporary replacement for Gary Main)

Kaye Clark – Convenor, Performance Monitoring -Transit

Peter Bailey - Convenor, Research and Guidelines - PCC (replacement for Roly Frost)

Douceline Van Arts – Convenor RCAF, Transit NZ

AGENDA

1. Welcome to Peter Bailey and Apologies - Kaye Clark
2. Meeting notes - Matters arising
3. Matters arising from the 27 April RCA Forum
 - Ratify new Stormwater members and approve the work programme
 - Consider Heavy Haulage website proposal, scope the project and report back to August Forum
 - MED - Approve funding and ratify volunteer representatives
4. Jim Paterson – Finance Report – Annual Audit cost – Public Liability (association) insurance
5. Peter Bailey - Research and Guidelines – hand over Working Group Report, from Roly Frost
6. Douceline Van Arts – Administration – Report
7. Next Steps Review – RCA Forum future positioning/administration
8. Agenda items for RCA Forum 10 August 2007
9. General Business
10. Next Meeting – (tentative date) 2-4.00pm Wednesday 31 October